

Tudor Sailing Club Welfare officer Job Specification.

“The RYA recommends that clubs should have a designated person with responsibility for implementing the club's safeguarding and child protection policy.

They do not need to be an expert, but they do need to be approachable and have a child-focused approach, and it is helpful if they have relevant knowledge and experience. Their main roles are to ensure that the club has up to date procedures, that relevant staff and/or volunteers are aware of and follow good practice, and to be the first point of contact for any concerns, seeking advice and support from the RYA as necessary. “ - RYA Website April 2014 [1]

Initially at Tudor Sailing Club this role is specifically defined as:

1. Fulfil the role of club welfare officer as defined in the [TSC Child Protection Policy and Procedures] and as derived from the RYA Child protection policy and procedures [2]. It should be noted that child protection extends significantly beyond protection from abuse by adults and includes for example matters such as concerns over safety procedures undue challenge and bullying.
2. Be the registered RYA club welfare officer as described at [1]
3. In consultation with the RYA Child Protection Officer, (Jackie Reid) determine what training is appropriate and follow the appropriate training provided by the RYA.[1]
4. Undertake a yearly revision of the [TSC Child Protection Policy and Procedures] ,[Child Protection Good Practice Guide] and [Welfare Officer Job Specification] and recommend revisions to the executive committee for approval.
5. Make recommendations to the TSC executive committee and its subcommittees on policy and operational matters as relating to all aspects of Child Protection.
6. Administer the Disclosure and Barring checks as defined by the Child Protection Policy and Procedures.
7. The Child protection officer is appointed by and reports to the executive committee. The appointment is for a period of 2 years and is renewable.
8. Fulfilment of the role can count towards maintenance duties depending on the amount of time spent fulfilling the role.

[1] <http://www.rya.org.uk/infoadvice/childprotection/Pages/clubcpsurvey07.aspx>

[2] <http://www.rya.org.uk/infoadvice/childprotection/Pages/CPPolicyGuidelines.aspx>